

**SANBORN REGIONAL SCHOOL BOARD
PERSONNEL SUBCOMMITTEE MEETING**

September 11, 2019

9/11/19 meeting: *Called to order at 5 pm. Board members Fitzpatrick and Brown, Superintendent Ambrose, Business Manager Angell and Human Resources Coordinator Diana Rooney attended. Per Policy CBI-R, "The Board's Personnel Subcommittee will review and update the Form for Board approval, prior to the Superintendent's evaluation."* The Personnel Committee reviewed the prior year's Form and discussed revisions to be forwarded to the Board for the 9/18/19 meeting. Recommended changes included addition of a "Student Safety" section of questions and concluding "Completion of annual Board and Superintendent Goals" section. Fitzpatrick's Travel Reimbursement Policy template was then discussed. Angel said he would work on the initial draft to add SRSD-relevant revisions. Rooney and Fitzpatrick contributed sets of sample questions for the planned "Exit Interview" questionnaire. Rooney indicated she would develop a combined draft of the Exit Interview questionnaire. Rooney distributed a revised draft of policy GDB: NON-UNION SUPPORT STAFF WAGE AND BENEFITS. The committee agreed to review the document at the next meeting. Meeting adjourned 5:49 pm.